

Instructions to Authors

Article Summary

- Article lengths generally range from 1,000 to 4,000 words (excluding references).
- Articles may include up to five images/figures/tables. Any images must be provided in high resolution (minimum resolution of 300dpi).
- Articles must be accompanied by an abstract (120–160 words) and keywords (5–12 words).
- All authors are requested to provide a statement of disclosure/conflicts of interest relevant to the article.
- The lead author should provide a correspondence address.

Submissions

- Articles should be submitted by email to the publication's Editor, Jonathan McKenna (jonathan.mckenna@touchbriefings.com)

Editorial Policy

Articles accepted for publication include original contributions, editorials, review articles, case reports, practice guides, theoretical discussions and special reports.

The AHHJ endeavours to publish unbiased content. All articles submitted must be of an impartial nature.

Following submission, articles will be subject to in-house editing and to independent peer review prior to publishing.

Editorial Submission

Articles should be supplied in Microsoft Word, with all pages clearly numbered.

Title Page – Should include the title of the article; author(s)' full name, position and institution; an abstract and key words; statement(s) of support; corresponding address; and article word count (excluding references).

Article Length – Each article type has its own word limit, included in the letter of invitation. Articles submitted with word counts exceeding the limit will either be returned for reduction by the author or be reduced in length by the Editor. Typically, articles generally range from 1,400 to 4,000 words (excluding references and figure titles).

Article Preparation

Layout – Use headings within the text to make it easier to read and understand. Subdivide the text into main sections with subheadings. Keep these short and succinct and similar in sense and style.

Language – All articles should be written in plain English, free from jargon, and the writing should be clear and direct. All acronyms and abbreviations must be explained in full at first mention.

Figures – tables, illustrations, screenshots and photographs – A maximum of five may be used. These are welcome where they add emphasis, clarity and/or interest to articles and should be clearly labelled with relevant captions. They must be referred to in the main text. All symbols and abbreviations used in figures must be defined. Authors are responsible for obtaining permission for all copyright material, including tables, figures and images.

Illustrations can be accepted as line drawings, mono or coloured or as photographs or slides (do not send glass-mounted slides/transparencies), but must be of a high quality. Do not send originals. Digital files can be used, but must be saved as .tif or .jpeg files and be at least 300dpi.

Acknowledgements – The author may acknowledge substantive contributions to the article, including receipt of financial assistance, materials and other resources.

References – References must be numbered in order of first mention. They must be indicated in the text by a number with the full list at the end of the article in numerical order.

Journal articles

Journal abbreviations are used as per Medline. Details should be ordered as:

Surname Initials, Article title, *Journal name*, year;volume:page numbers.

Example: Meier B, Grüntzig AR, King SB III, et al., Risk of side branch occlusion during coronary angioplasty, *Am J Cardiol*, 1984;53:10–14.

Book chapters

H Mansbach, Sumatriptan: Looking Back and Looking Forward. In: Humphrey P, Ferrari M and Olesen J (eds), *The Triptans: Novel Drugs for Migraine*, New York: Oxford University Press, 2001;183–9.

Author Photos and Biographies

When submitting an article, authors are requested to submit biographies and photographs for inclusion in the publication. Biographies should be approximately 60–150 words long, stating current position, membership of any relevant professional organisations and career highlights. Photos should be a sharp passport-style pose (head and shoulders) and may be sent electronically as a .tif or .jpg file with a minimum resolution of 300dpi.

Permissions & Copyright

Authors are responsible for obtaining permission for all copyright material, including tables, figures and images. Evidence will need to be provided where permission has been granted upon request.

Copyright for publishing and reproduction of submitted articles will transfer to Touch Briefings, owner of *The AHHJ*.

Proofs

Proofs will be sent to the corresponding author following the first stage of editing. Any requests for changes must be returned by the deadline given. Only minor changes can be made at the proofing stage; major changes will not be accepted. Articles are considered final upon initial submission.

Whenever possible, the full manuscript will be published; however, due to pagination constraints this cannot be guaranteed. In such circumstances the author will be informed of any changes prior to publication.

All accepted manuscripts will be subject to editorial revisions for clarity, punctuation, syntax and conformity to house style. Wherever possible, the author(s) will be fully involved in the editorial process, although the final decision remains with the publisher.

Errors and Omissions

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